



# GEORGIA PROMISE — SCHOLARSHIP —

A C C E S S . A C H I E V E . S U C C E E D .



## Georgia Promise Scholarship Program Service Provider Handbook

# Introduction

## Introduction

This guide has been assembled to support eligible service providers through the implementation of the Georgia Promise Scholarship, the state's new education savings account program administered by the Georgia Education Savings Authority (GESA).

Signed into law in 2024 through Senate Bill 233, the Georgia Promise Scholarship will empower families to pursue exceptional educational programs. In addition to funding tuition at participating private schools, the **Georgia Promise Scholarship will allow eligible families to use funds for eligible tutoring, therapy, and instructional services with accredited community colleges / post-secondary institutions and online program providers.** Additional product types will also be eligible, such as curriculum, supplemental materials, and certain technology items. All expenses will require final approval from GESA. This handbook will provide more information regarding service provider eligibility, as well as a timeline for the 2025-2026 school year. For more program information, including student eligibility, please reference, MyGeorgiaPromise.org.

Thank you for your interest and support of the Georgia Promise Scholarship Program.

### *What is the Georgia Education Savings Authority (GESA)?*

GESA was created as part of SB 233 to administer the Promise Scholarship. GESA is a companion entity to the Georgia Student Finance Commission (GSFC), which runs the HOPE / Zell Miller scholarships, ACE grant program, and various loan programs, among others.

**Mitch Seabaugh**  
Senior Vice President  
Georgia Promise Scholarship

## Contact the Georgia Education Savings Authority

Questions? Please contact the Georgia Education Savings Authority:



### Website

[MyGeorgiaPromise.org](https://MyGeorgiaPromise.org)



### Phone

1 (877) 454-3788



### Email

[Promise.Scholarship@gsfc.org](mailto:Promise.Scholarship@gsfc.org)

# Service Provider Eligibility (1/2)

## Service Provider Eligibility

To participate in the Georgia Promise Scholarship Program, service providers must meet certain eligibility requirements, depending on their expense type:



### Tutors

#### Eligible expenses\*

- Tutoring services

#### Requirements

- Educator certified by the Georgia Professional Standards Commission (PSC)

#### Required information/documentation for all tutors

- PSC Certification ID
- PSC field code (subject(s) and grade(s) certified for)
- Active PSC certificate
- Proof of business license (mandatory for businesses; optional for individuals)



### Therapists and physicians

#### Eligible expenses\*

- Occupational, behavioral, physical, or speech-language therapies

#### Requirements

- Physician or therapist licensed pursuant to Chapter 10A, 28, 33, 34, or 44 of Title 43 of the Official Code of Georgia

#### Required information/documentation for all therapists/physicians

- Proof of relevant licensure in Georgia (for above listed chapters)
- Therapy type/title
- Proof of business license (optional for individuals; mandatory for businesses)

\* All expenses must be approved by GESA for inclusion on the program marketplace; more information regarding the process for verifying the eligibility of expenses will be available in early 2025

# Service Provider Eligibility (2/2)

## Service Provider Eligibility

To participate in the Georgia Promise Scholarship Program, service providers must meet certain eligibility requirements, depending on their expense type:



Post-  
secondary  
institutions /  
community  
colleges

### Eligible expenses\*

- Tuition, fees, and required textbooks for eligible core courses and eligible CTAE courses (per Code Section 20-2-161.3)

### Requirements

- Georgia-based community college or post-secondary institution
- Accreditation by an institution on the [DOE Database of Accredited Postsecondary Institutions and Programs](#), including:
  - Southern Association of Colleges and Schools Commission on Colleges
  - Accrediting Commission of Career Schools and Colleges Council on Occupational Education

### Needed information/documentation

- Proof of accreditation (by an agency included above)



Online  
learning  
programs /  
courses

### Eligible expenses\*

- Tuition, fees, and required textbooks for eligible online core courses and eligible CTAE courses

### Requirements

- Online learning program or course provider
- Accreditation by one of the following:
  - Any institution approved for accrediting private schools or community colleges / post-secondary institutions
  - Distance Education Accrediting Commission (DEAC)
  - A state-sanctioned accrediting agency for online programs

### Needed information/documentation

- Proof of accreditation (by an agency included above)

\* All expenses must be approved by GESA for inclusion on the program marketplace; more information regarding the process for verifying the eligibility of expenses will be available in early 2025

## Georgia Promise Scholarship Key Dates

There are several upcoming key dates that impact service providers interested in participating in the Georgia Promise Scholarship Program, with additional information being released in the coming months:



Until February 7

### The first service provider application window is now open!

- Application may be found [here](#)
- Additional application windows will open in April, July, and October



March 1

### Student application launch

- Students will be able to apply for the Georgia Promise Scholarship



By Spring 2025

### Service providers request approval of expenses for inclusion on program marketplace

- Service providers and vendors will create “offerings” (e.g., one-hour math tutoring session) and are encouraged to bundle offerings (e.g., 10 one-hour math tutoring sessions)
- Additional details on expense eligibility and the submission process will be available by Spring 2025



After July 1

### First payments to service provider

- Students may use funds on eligible expenses in the program marketplace from approved service providers



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## General Application Questions

### 1 How may I apply to be a service provider?

Please visit <https://gapromisevendors.withodyssey.com/registration/> to apply before February 7 in the first application window. Additional application windows will open in April, July, and October.

### 2 How may I add service/expense offerings to the service provider marketplace?

After being approved as a service provider and onboarded to the program platform, you will, at a later date, be asked to request approval for specific expenses. More information on the process for submitting requests to approve specific expenses will be available by Spring 2025.

### 3 What other expenses may families use funds for?

Pending GESA approval of product offerings, families will be able to use funds for curriculum and supplementary materials, certain technology expenses, and other approved categories (in addition to eligible services such as tuition, tutoring, and therapy).

### 4 May I provide services (i.e., tutoring and therapy) to a family member?

No, program funds are prohibited from use on services provided to direct family members (such as children, grandchildren, and siblings, among others).

### 5 How will I receive payment for product/service offerings?

Payments will be sent through the program platform partner, Odyssey, for fulfilled orders.

- For services, this means that the service provider has performed the first scheduled service.
- For physical goods, this means that the service provider inputted a tracking number within the Odyssey portal.

Following program approval, service providers will be asked to connect an account via Stripe to allow for funds to be sent to the preferred bank account of a service provider. Instructions for this process will be made available upon approval.