



Key steps for uploading offerings to the portal

Preparation

1. Review [the list of eligible expenses and restrictions](#) on [MyGeorgiaPromise.org](#)
2. [Align your product/service offerings](#) to marketplace categories / subcategories
3. Review the [training video](#) on [MyGeorgiaPromise.org](#) (in the “Service Provider FAQs”) for more information about how to submit offerings
4. Review [specific service provider requirements](#) below

Submission

1. Visit the [Odyssey vendor portal](#) beginning on **April 1, 2025** to view the offering portal
2. **Do not inflate prices** of offerings (as attested to in service provider application)
3. **Bundle offerings**, as applicable (i.e., multiple tutoring sessions, curriculum bundle, etc.)

Additional protocol for each service provider type

Tutors	❖ Include the PSC-certified tutor name in offering title / description
Therapists / Physicians	❖ Include the licensed therapist / physician name in offering title / description
Online Learning Programs	❖ Indicate the grade level in the dropdown options
Curriculum Providers	❖ Indicate the subject and grade level in the offering title / description
Electronic Providers	❖ Refer to price maximums for electronics on the eligible expenses list
Book Retailers	❖ Fiction / non-fiction book offerings will be limited to those required by participating private school and service providers (<i>currently being collected</i>) – A list of approved books will be made available in the coming weeks; book retailers may consider waiting for this list before uploading offerings